**RENTAL UNIFORM WITHDRAWAL AGREEMENT**



 **I understand and agree to the following Clothing Guideline for withdrawal from the Program:**

**Should an employee choose to leave the Program anytime after their initial 52 weeks, they will be required to remain out of the Program for 52 weeks before they may rejoin the Program.**

**A date to withdraw from the Program will be set each quarter. The Employee will be given a copy of the CINTAS Sign-out receipt acknowledging all clothes have been received and all responsibility is terminated. Payroll deduction will be terminated the next available pay period.**

**Clothes Returned: Pants \_\_\_\_\_\_\_\_\_\_\_\_ Shirts: \_\_\_\_\_\_\_\_\_\_ Location # \_\_\_\_\_\_\_\_\_ Clothing # \_\_\_\_\_\_\_\_**

**Notes Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dept # \_\_\_\_\_\_\_\_\_\_\_ WWID \_\_\_\_\_\_\_\_\_\_ Exe / OCU / DWU**

**Please help us understand the reason for your leaving the program:**

**Quality of clothes** □ **Wrinkles** □ **Other Please explain:**

**Cost** □ **Fit** □ \_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Shortages** □ **Repairs** □ **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Authorization:**

**By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_**

 **(Cintas or Cummins Rep.) (Employee)**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CUMMINS PAYROLL ADMINISTRATION ONLY:**

 **BC RC**