

New Employment/Wage Verification Request Process



Thomas & Company provides employment and wage verification information in a safe and secure way to lenders, property managers and other creditors for things like applying for a home mortgage, refinancing an existing loan, applying for a new loan or renting an apartment

How do I request an Employment and Wage Verification from Thomas & Company?

Step 1: Go to the Thomas & Company employee portal at www.Thomas-and-Company.com and click on the green Request Employment and Wage Verification button. Select, “Get Started” and then “Employee Access”. Complete the employee log-in by providing the following details

- Your first and last name
- Your email address
- Your Social Security Number
- The Cummins Company Code: CMI538
- Your Authentication ID: Cummins WWID

Step 2: Verify your email address

Upon completing the above log-in steps, an authentication email with a link will be sent to the email address you provided for account verification purposes. Click on the link to gain access to the Employee Access Portal homepage

Step 3: Generate a Verifier PIN (the organization needing your Employment and Wage Verification information)

- Select the green Get Started Button on the Employee Access Portal homepage
- Verify the information provided and the Terms and Conditions and select “Agree and Finish”
- The Verifier PIN will be displayed. Email, print or write down the PIN so you can provide it to the Verifier

Step 4: Provide the Verifier with the below information so they can obtain your Employment and Wage Verification directly from Thomas & Company

- Your Verifier PIN
- Your Social Security Number
- Your Company Code: CMI538

Direct Verifier to www.Thomas-and-Company.com website. To access your information, they will select Employment and Wage Verification under the Services drop down menu on the main page. Then, select the green Request Employment and Wage Verification button and follow the simple directions



If you need assistance,
contact Thomas & Co at
800-791-8943

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What if I only need to request Employment Verification from Thomas & Company?

Step 1: Give a Verifier (the organization needing your Employment Verification information) the below information to obtain instant verification

- Your Social Security Number
- Your Company Code: CMI538

Step 2: Direct Verifier to www.Thomas-and-Company.com website. To access your information, they will select Employment and Wage Verification under the Services drop down menu on the main page. Then, select the green Request Employment and Wage Verification button and follow the simple directions

What if I don't have access to a computer?

Verifiers (organization needing your Employment/Wage Verification information) can contact Thomas & Company directly by email or phone to submit a request for information directly:

- Email: Verifications@Thomas-and-Company.com or
- Phone: 1-615-620-0569

Employees will need to provide the Verifier with a signed letter approving Thomas & Company to release their information instead of the Verifier PIN. Thomas & Company will complete the request with your Employment/Wage Verification information within 3 business days of receipt.

How can I contact Thomas & Company if I have questions?

You can contact Thomas & Company by phone or email:

- Email: Verifications@Thomas-and-Company.com or
- Phone: 800-791-8943

What if I need help connecting with Thomas & Company?

You can always reach out to the CBS Benefits Contact Center for help with Thomas & Company or with questions about the new service. We can be reached at 877-377-4357 Monday through Friday from 7am to 5pm Central Time.



CBS Benefits Contact Center
1-877-377-4357
M – F from 7 am – 5 pm Central